

Memorial Lutheran Church
2228 Lincoln Way
Ames, IA 50014

Wedding and Reception Charges

August 2007

Wedding Charges

10-30 Guests: \$ 70

31-150 Guests: \$ 90

151+ Guests: \$115

Payable to Memorial Lutheran Church

Aisle Candles: \$ 25

Payable to Memorial Lutheran Church

Organist: Make arrangements for your own organist.

Please make check payable to individual.

Instrumentalist or Soloists: check with individuals for costs

Please make check payable to individual musician.

Reception Charges

A. Charges for the use of Fellowship Hall:

Up to 50 people: \$ 50

Up to 99 people: \$ 75

100 + people: \$120

Your cost: _____

B. Charges for servicing your Reception:

FEES (Payable to Women of Memorial)

A. \$100 for up to 100 guests

B. \$20 for each additional 50 guests up to 75 guests

C. \$10 for each additional food item other than cake, coffee, punch, nuts and mints

Your cost: _____

Use and Serving Costs (A + B)

Total _____

Payable to Women of Memorial

Janitorial Costs: \$30

Payable to Memorial Lutheran Church

Total to Memorial Lutheran Church _____

Total to Women of Memorial _____

MEMORIAL LUTHERAN CHURCH

WOMEN OF MEMORIAL

Wedding Receptions

August 2007

The bride should contact the wedding reception coordinator as early as possible for initial arrangements and again a couple of weeks before the wedding to make arrangements for the reception.

Receptions can only take place from 4 to 6 PM from mid-May to Mid-August.

SERVICES THE WOMEN OF MEMORIAL PROVIDE

- A. The fees cover the use of
 1. Tablecloths for the bride's table and serving table
 2. Punch bowl
 3. Silver coffee service
 4. Coffee
 5. Silverware
 6. Dishes for nuts and mints
- B. The women in the kitchen
 1. Arrange the bride's table and set guest tables
 2. Make punch and coffee
 3. Set the food on the table and replenish it as needed
 4. Wash dishes and clean kitchen

FEEES (Payable to Women of Memorial)

- A. \$100 for up to 100 guests
- B. \$20 for each additional 50 guests up to 75 guests
- C. \$10 for each additional food item other than cake, coffee, punch, nuts and mints

THE BRIDE AND GROOM ARE RESPONSIBLE FOR

- A. Choosing a hostess who will check with the ladies in the kitchen prior to the wedding
- B. Provide all the food
 1. Coffee, cream, sugar
 2. Nuts and mints if desired
 3. Punch ingredients-ice, and recipe for punch
 4. Wedding cake
 5. Napkins, plates, cups
 6. All additional food items ready for serving
 7. No alcohol is permitted
- C. Arrange for at least two people to cut cake
- D. Have a plastic container for the top tier of the wedding cake
- E. Provide a written arrangement of Fellowship Hall to the facility manager at least two weeks prior to the wedding

*"So faith, hope, love, abide, these three; but the greatest of these is love."
1 Corinthians 13:13*

